

STAT

REPORT OF INVENTORY ADJUSTMENTS		TYPE OF ADJUSTMENT		STATION		DATE PREPARED		OFFICE		VOUCHER NO.			
		STER.	SCHEDULED INV.	903		2 August 63		OL/SD/SMCB					
		ALLOCATION	SPOT CHECK	ACCOUNT NO.		REPORT NO.		DR		PAGE 1 OF 2 PAGES			
		CONDITION	ASSY/DISSASSY.			SMCB 18-64							
		STOCK NO.	OTHER	CODE	UNIT	BALANCE		ADJUSTMENT					
ITEM NO.	STOCK NO.	DESCRIPTION	ST E R	AL LO C	CO ND	OF MEAS- URE	PRICE	RECORDED	INVENTORY	QUANTITY		DOLLAR VALUE	
										OVER	SHORT	OVER	SHORT
1	7110-H05-1178	FILING CABINET, CARD SIZE 5x8 OR 3x5", STEEL, INSULATED, 5 DRAWER HIGH 1 DRAWER WIDE, W/O TRAYS, COMBINATION LOCK	0	00	3	ea	428.130	105	0	0	105		44,953.65
2	7110-H05-1198	FILE, VISIBLE INDEX CABINET, STEEL, 5x8" CARDS, 17 SLIDES, 72 POCKETS PER SLIDE, W/COM- BINATION LOCK, INSULATED	0	00	3	ea	433.820	47	0	0	47		20,389.54
3	7110-273-9445	FILING CABINET, LETTER SIZE, STEEL, 5 DRAWERS HIGH, 1 DRAWER WIDE, W/O LOCK	1	00	2	ea	54.330	221	100	0	121		6,573.93
4	7110-273-9455	FILING CABINET, LETTER SIZE, STEEL OLIVE GREEN, 5 DRAWER, 1 DRAWER WIDE, W/KEYLOCK, COMPRESSOR AND GUIDE ROD	1	00	3	ea	54.330	106	0	0	106		5,758.98

REPORT OF INVENTORY ADJUSTMENTS		TYPE OF ADJUSTMENT		STATION		DATE PREPARED		OFFICE		VOUCHER NO.						
		STER.	SCHEDULED INV.	903		2 August 63		OL/SD/SMCB								
		ALLOCATION	SPOT CHECK	ACCOUNT NO.		REPORT NO.		NAME OF INITIATOR		PAGE 2 OF 2 PAGES						
		CONDITION	ASSY/DISSASSY.			SMCB 18-64										
		STOCK NO.	OTHER	CODE	UNIT	BALANCE		ADJUSTMENT								
ITEM NO.	STOCK NO.	DESCRIPTION		S T E R	A L L O C	C O N D	O F M E A S U R E	PRICE	RECORDED	INVENTORY	QUANTITY		DOLLAR VALUE			
											OVER	SHORT	OVER	SHORT		
5	7110-483-4443	FILING CABINET, CARD SIZE, 3-1/4 x 7-3/8", STEEL, INSULATED, 8 DRAWERS HIGH, 1 DRAWER WIDE, 16 COMPARTMENTS, COMBINATION LOCK		0	00	2	ea	458.510	44	20	0	24		11,004.24		
				0	00	3	ea	458.510	5	0	0	5		2,292.55		
TOTAL DOLLAR VALUE OF DISPOSAL ACTION										\$ 90,972.89						
<p>BASIS: The above filing cabinets are excess to the requirements of this activity. These excesses are the result of Property-Turn Ins by Agency components due to a change in requirements for safe keeping equipment, largely attributable to the move to the new building and utilization of vault storage areas. Disposal by transfer to GSA or through other approved channels is recommended.</p>																
<p>NOTE: Please have technical inspector segregate condition 2 items for disposal and retain those in the best condition.</p>																
REMARKS				INSPECTION				POSTED BY		DATE		STAT				
<p>CONCUR: * [REDACTED]</p> <p>RECORDS MANAGEMENT STAFF</p> <p>* See accompanying memo with exceptions as noted.</p>				DATE		INSPECTED BY										
				WAREHOUSE											DATE POSTED	
				RETAGGING OF ITEMS, RELOCATION OF MATERIEL & LOCATOR CARDS CHANGED AS REQUIRED.				DATE		STOREKEEPER					TRANSACTION CODE	
Approved For Release 2005/08/16 : CIA-RDP70-00211R000500140012-7																

		Balance after adjustment			12 MOS Balance Demand	
7110-405-1178	C-1	93			24	
7110-405-1198	C-1	26			39	
7110-273-9445	C-1	125			55	
	C-2	100				
7110-483-4443	C-1	20			7	
	C-2	20				
7110-273-9455	C-2	23			0	

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM

UNCLASSIFIED CONFIDENTIAL SECRET

CENTRAL INTELLIGENCE AGENCY
OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	INITIALS	DATE
1	Records Management Staff		
2	attn: [redacted]		
3	Room 609		
4	1016-16th St, N.W.		
5			
6			

ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

Remarks:

unservicable / or excess
filing equipment for
disposal action. If agree
concur, please sign
& return [signature]

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.	DATE
OH/50/smeb	

UNCLASSIFIED CONFIDENTIAL SECRET